BIERCE LIBRARY
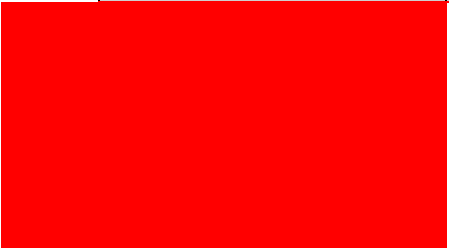# EMERGENCY ACTION GUIDELINES

EVENT	WHAT YOU SHOULD DO
Upon request, an electronic copy of this Building's Emergency Action Plan (BEAP) can be provided. Please contact the University's Emergency Management Coord. at 330-972-2633 to request a copy.	**Call University of Akron Police Department (UAPD) at 330-972-2911** Be prepared to share: 　　Type of emergency 　　Location (building and room number) 　　Your name 　　Stay on the phone if possible During a fire or if the elevators are inoperable, have people in wheelchairs move to the closest stairwell and call UAPD to let them know their location and if they need help. **City of Akron Emergency Services** (Police, Fire/EMS) can be contacted by **dialing 911** from a cell phone or Microsoft Teams phone.
	(Do not use elev Report to your designated evacuation rally point. **Rally Point 1: On the commons in front of** **Rally Point 2: Loading Dock area near Arts** Remain at the Rall y Point until given the all clear to re-enter the building.
Medical Emergency	Provide the following information to the dispatcher: your name, type of emergency, location of the victim(s), condition of the victim(s), any dangerous conditions. Clear the area and have someone monitor the injured person until EMS arrives. Comfort and reassure injured person. **An AED is located in a cabinet on the wall near main entrance (right side)**
Po evacuate or the p **several hours.**	
Active Shooter / Violent Incident Follow Tld	you by text, indoor and outdoor mass notificatio ion to make good decisions.